

Overview

This applicant background summary will be used to assess your suitability as Copernicus Consultant. It will help us to identify your strengths and also any potential weaknesses that will either support you in this opportunity or simply identify that this business is not suitable for you.

Areas Assessed

The Copernicus assessment criteria:

- a) Who you are,
- b) What you have done
- c) What you have achieved in the past,
- d) What you want to achieve in the future
- e) Why you feel you can live up to the Copernicus Commitments.

Confidential Information

This confidential information will only be used to help us in your suitability as a Copernicus Consultant This information will not be disclosed for any other purpose without your prior approval.

Process .

Read this document in its entirety before attempting to complete it. Please be honest with both us and yourself and note that as a professional services business we will carry out due diligence on all candidates before making any offer.

Completion

This process should take no longer than 45 minutes.

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A: Personal Details

Item 1: **Name**

Title

First Name

Family Name

Item 2: **Address**

Address Line 1

Suburb/Town

City

State/Territory Post Code

Country

Item 4: **How we contact you**

After Hours Phone

Business Phone

Main Fax

Mobile Phone

E-mail Address

Item 5: **Date of Application**

Current Date

Item 6: **Dependents**

Partner

Children

Other

Item 1: Education and Qualifications .

School

College

University

Post Graduate

Professional

Associate

B: Employment Details

Item 1:

Employment Details

Your current occupation is

- Self Employed
- Partnership
 - Company
 - Sole Trader

Name of business

Description of activities

Annual turnover

Number of staff

Your annual salary

- Currently Employed

Current employer

Type of business

Your position

General duties

Your annual salary

- Not Employed

Length of time out of employment

Reason for leaving
Your last position

C: Business History

Please give us a complete history of employment starting from your most recent position.

Item 1: Last Position

Period

to

Position held

Organization

Type of business

Responsibilities

Personal Achievements

Item 2: Previous Position

Period

to

Position held

Organization

Type of business

Responsibilities

Personal Achievements

Business History Continued

Item 3:

Previous Position

Period

to

Position held

Organization

Type of business

Responsibilities

Personal Achievements

Item 4:

Previous Position

Period

to

Position held

Organization

Type of business

Responsibilities

Personal Achievements

Business History Continued

Item 5:

Previous Position

Period

 to

Position held

Organization

Type of business

Responsibilities

Personal Achievements

Item 6:

Previous Position

Period

 to

Position held

Organization

Type of business

Responsibilities

Personal Achievements

D: What you want to achieve

Item 1: **Personal Goals**

Item 2 **Financial Goals**

Current per annum income required: £

Desired annual income by end of year 1: £

Desired annual income by end of year 2: £

Item 3: **Work/Life balance Goals**

E: What qualifies you to be a Copernicus Consultant ?

Item 1: Tell us why you believe this is the role for you, what qualities you bring to Copernicus and why you believe you will be successful

Please provide two business or professional referees

#1

#2



Your Signature Of Completion

Your signature below states that you have truthfully answered the questions within this application and you understand that we will be using this information plus a telephone interview to begin to ascertain your suitability as Copernicus Consultant.

Signature

Name

Date

Copernicus Commitments – Our Corporate Culture

Vision

“To deliver cost effective plain language solutions that enhance our clients business, assist them to achieve their goals and allow them to enjoy their success”

